



TERMS AND CONDITIONS FOR THE EBOR ACADEMY CAMBLESFORTH WRAPAROUND CARE

Breakfast Club (Monday-Friday)

- The charge per session is £5.00 and is a fixed charge.
- Breakfast club opens at 7.30 a.m. and light breakfast will be served until 8.15 a.m.
- The children will be taken to class for 9am.

After-school Club Prices (Monday - Thursday)

- Collection at 6.00 p.m. is £8.50 with a light snack served at 4.30pm
- There is a penalty charge of £5.00 for any child collected 10 minutes after the official closing time of the Club and £10.00 after 20 minutes.
- Any children not collected by 3.45pm will be charged the After School Club fee.

Registration

- All parents/carers must complete our Registration Form **in full** before a child can be accepted at a Club. Registration Forms can be obtained from the Club directly, or from the School Office.
- It is your responsibility to tell us of any changes to your details whether it be contact, medical, emergency contact etc. Please notify the Club Manager or School Office as soon as possible.

Payment for Sessions Booked/Attended and Penalties

- Where possible all bookings must be made in advance (at least 24 hours)
- All fees and charges must be paid in advance online through ParentPay.
- If you build up a debt without making any provision with us to pay it, we reserve the right to refuse admission for your child to attend the Club.

Changes to booked sessions

- If you wish to cancel your booking you need to give at least 24 hours' notice in order to receive a refund. If insufficient notice is given you will be charged the normal rate.

Booking additional /occasional sessions

- All additional sessions requested by parents/carers are subject to availability as we must ensure that we have sufficient staff on site.
- Children who turn up at the Club to attend additional sessions without the parent/carer first booking will be looked after whilst their parent is called to come and collect them and will be charged £10.00.

Responsibility for Payment

- The responsibility for payment of all fees, charges and penalties lies at all times with the person who has made the booking.
- Failure by the Clubs to make a written or verbal request for payment of fees does not constitute an excuse or reason for late or non-payment.
- Under these Terms and Conditions the school has the right to refuse admission from subsequent sessions if payments are not received in full.

Penalties for Late Collection

- It is the responsibility of all parents/carers collecting children to do so promptly at the end of their booked session. Failure to do so will expose the parent/carer to the payment of a financial penalty and will constitute a breach of the Terms and Conditions, entitling the After School Club to refuse admission from subsequent sessions.
- All parents/carers collecting children at or after 10 minutes beyond the time they have booked After School Club will be charged a late collection penalty of £5.00 per child. Any parent/carer collecting children at or after 20 minutes beyond the closing time of the club will be charged a late collection penalty of £10.00 per child.
- The penalty must be paid before the child is able to return to the club.
- Where the penalty is outstanding, and further sessions have been booked and paid for by the parent/carer, the club reserve the right to refuse admission until the penalty is paid, without issuing a refund for sessions unattended.

Help with Childcare Payments

You may be able to claim tax credits for After School Club fees if you already qualify for working tax credit and work at least 16 hours per week.

Grounds for Refusal of Admission

- Persistent poor behaviour on the part of the child (which includes, but is not limited to, bullying, verbal abuse, physical violence, fighting, racial incidents, defiance, rudeness to others, dishonesty, disobedience and deliberate damage to property), or non-persistent incidents of particularly serious behaviour (for example which endangers children or staff)
- The staff will record poor behaviour in the incident book. Three recorded incidents may result in a temporary or permanent exclusion at the discretion of the Club manager.
- Where a parent/carer is in breach of any of our terms and conditions.
- *Refunds will not be made if children are refused admission on the grounds set out above.*

Reservation of Rights

- The Clubs reserve the right to refuse admission for a child or family from attending the Club or to refuse to accept a registration.
- The Clubs reserve the right to close the Club on the grounds of staff shortage, unavailability of facilities, or any other reason which in its reasonable opinion necessitates closure. Reasonable notice will be given where possible.
- The Clubs reserve the right to change these Terms and Conditions at any time and will give written notice of such changes to parents/carers.

Legal: Waivers, Exclusions, Jurisdiction

- No failure or delay by the Clubs in exercising any of its rights or remedies shall prejudice or affect its ability to do so unless it has provided a specific waiver or release in writing. These Terms and Conditions are governed by English law and subject to the jurisdiction of the courts of England and Wales.
- The Clubs shall not be liable for any direct or indirect loss suffered by parents/carers as a result of Club closures under the terms of the Agreement, including but not limited to loss of profits, increased costs or expenses or wasted expenditure.
- The Clubs accept no liability for the administration of medicine in accordance with parents/carers written instructions. Medicines will not be administered in the absence of a completed and signed medical form.
- The Clubs accepts no liability for loss or damage (including consequential loss) to property brought to club premises caused by the actions of children or third parties or for accidental damage caused by Club staff.

- The Clubs accept no responsibility for injury caused from pre-existing medical conditions which are not notified to the Club

I agree to the above terms and conditions of the After School Club

Signed:

Print Name:

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Child's Name:

Class:

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Date: